

**O’Brien Institute for Public Health Catalyst Funds – template for reports**

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| --- | --- |
| **Name of Recipient:** |  |
| **Title of Project:** |  |
| **Date of Catalyst Award:** |  |
| **Catalyst Funds Awarded:** | **$** |
| **Total project costs and other project sponsors:** |  |
| **Date of Report:** |  |
| **Priority Topics Supported by Project (per Catalyst application)** |  |

1. **Project Status**
2. **Outline expenditures to date (items/amounts)** (bullet points are acceptable throughout)**:**
3. **If funds remain, on what will they be spent, and when:**
4. **With reference to the original project plan, what is the current status?**  (What elements of the work plan have been completed? What elements remain, and when will they be completed?)
5. **Outputs and Impacts**

Your metrics and stories of success help us to justify allocating O’Brien Institute funding to future Catalyst projects. Please let us know what outputs and impacts are associated with the funded project. It is not expected that you will have entries for every field, and the process should not be overly onerous in relation to the amount of funding you received.

1. Please summarize **success in attaining benchmarks**, as identified in the Question 4 table from your original application, by copying that table and adding a third column to summarize “Status”.

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| --- | --- | --- |
| **Deliverable, milestone, activity** | **Target Date** | **Status** |
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1. **What have been the academic outputs of the project to date** (*e.g.* publications, funding applications, funding awards, honours/recognitions, trainees involved, partnerships established or strengthened, *etc*)**?** Please provide details of each.

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| --- | --- | --- |
| **Output** | **Number** | **Details (citations, $ amounts, agency/program names, etc), Notes, Narrative** |
| **Publications** |  |  |
| **Presentations** |  |  |
| **Funding applications** |  |  |
| **Funding awards** |  |  |
| **Honours/ Recognition** |  |  |
| **Trainees involved** |  |  |
| **Partnerships established or strengthened** |  |  |
| **Other** |  |  |

1. **What additional academic outputs are anticipated** (when and *via* what pathway)**?**
2. **What have been the societal impacts to date (**stakeholder engagement, public interest, application of research knowledge, *etc*)?

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| --- | --- | --- |
| **Impacts** | **Number** | **Notes, Details (**names, positions, affiliations, citations, weblinks, *etc***), Narrative** |
| **Stakeholders engaged** |  |  |
| **Engagement activities** |  |  |
| **Public interest** (interactions with media, social media, community groups, *etc*) |  |  |
| **Applications of research** (technical reports, datasets produced, guidelines, policy impacts, *etc*) |  |  |
| **Other** |  |  |

1. **What additional societal impacts are anticipated** (when, and *via* what pathway)**?**
2. **Please provide any additional commentary on the benefits or unexpected consequences arising from the Catalyst-funded project.**

Submit completed template to [iph@ucalgary.ca](mailto:iph@ucalgary.ca)